

# BUILDING PERMIT APPLICATION



311 THIRD STREET  
 P O BOX 307  
 PRINCETON IA 52768  
 PHONE 563-289-5315  
 FAX 563-289-5862

**FOR OFFICE USE ONLY**

PERMIT NUMBER	PERMIT FEE
	\$

**PROJECT LOCATION**

PROJECT STREET ADDRESS \_\_\_\_\_ DATE \_\_\_\_\_

**OWNER**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

CONTACT NUMBER \_\_\_\_\_

USE/OCCUPANCY \_\_\_\_\_

**CONTRACTOR**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

CONTACT REGISTRATION NUMBER \_\_\_\_\_

**PROJECT DESCRIPTION**

**ESTIMATED TOTAL COST**

\_\_\_\_\_ \$ \_\_\_\_\_

- 1 Family       Other Residential
- 2 Family       Commercial/Other

TYPE OF PROJECT       New Structure    Addition    Remodel    Demolition/Moving Building    Swimming Pool  
 (sketch plan may be required)    Roof       Sign       Siding       Fence       Excavation/Fill    Handicap Ramps  
                                   Deck       Dock       Accessory Building       Antenna/Tower

**NEW CONSTRUCTION** Residential or Commercial Building Type:

SQFT of structure \_\_\_\_\_

Is this an accessory building or garage?    Yes    No   if yes, list dimensions: \_\_\_\_\_ Ft. X \_\_\_\_\_ Ft.

Construction Type \_\_\_\_\_

Fire-extinguishing system being installed?    Yes    No      If yes, please list value: \$ \_\_\_\_\_ # of heads/valves \_\_\_\_\_

**ADDITION/REMODEL PERMIT** Residential or Commercial Type:

Type of Remodel:    Windows    Kitchen    Bathroom    Basement Finishing    Attic Conversion    Other \_\_\_\_\_

Type of Addition:    Deck or Porch    Room Addition    Carport    Concrete    Other \_\_\_\_\_

Fire-extinguishing system being installed?    Yes    No      If yes, please list value: \$ \_\_\_\_\_ # of heads/valves \_\_\_\_\_

**ROOFING/SIDING PROJECTS**

Tear Off?    Yes    No

Type of material being used?: \_\_\_\_\_

# of Layers when finished: \_\_\_\_\_ # of Squares: \_\_\_\_\_

**ANTENNA/TOWER** Dimensions \_\_\_\_\_

**DEMOLITION OR MOVE BUILDING PERMIT**

Type of structure: \_\_\_\_\_ # of Stories \_\_\_\_\_

SqFt of structure: \_\_\_\_\_

Utility Cuts: Sewer: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ Gas: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Electric: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ Water: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

**FENCE** Height \_\_\_\_\_ Type of Material \_\_\_\_\_

Solid (privacy) or open type \_\_\_\_\_

**SIGN PERMIT** Type of Sign: \_\_\_\_\_

Will Sign be Powered?:  Yes    No

Dimensions: \_\_\_\_\_ X \_\_\_\_\_

**SWIMMING POOL** Dimensions or Radius: \_\_\_\_\_

# of Gallons: \_\_\_\_\_ Depth: \_\_\_\_\_

Pool is:  In ground    Above Ground    Heated

Barrier required: \_\_\_\_\_ Fence   \_\_\_\_\_ Locking ladder

other \_\_\_\_\_

**DOCKS** \_\_\_\_\_ Personal Use Only/Must Meet Flood Plain

Requirements\*\*

\*\*Flood Plains Require a Separate Permit

1. Survey Certificate (standard form) containing legal description.

2. Building plans and schematics for mechanical systems shall be submitted in triplicate (3) for commercial and industrial and in duplicate (2) for residential. An Iowa's architect of engineer's seal is generally required, as specified by the Building Inspector. Separate plans are required for sprinkler systems and alarm systems and shall be submitted in duplicate (2) and shall be stamped for approval by a fire department official.
3. Site/Plot plans shall be submitted in quadruplicate (4), illustrating site utilities including landscape plans, paving and parking plans; curb cuts' sewer, water and gas line locations, storm water and finish grade.
4. Septic systems require prior approval from the Scott County Health Department for soil percolation tests.
5. Food establishments and public bath facilities require prior approval from the Scott County Health Department.
6. Soil erosion plans and flood plain verifications.

**IF SITE/SKETCH PLAN IS REQUIRED, IT MUST ACCOMPANY APPLICATION TO OBTAIN PERMIT.**

The undersigned "PERMITTEE" OR "AUTHORIZED AGENT" hereby acknowledges and agrees to the following terms:


1. All work performed under this permit shall be performed in strict compliance with any and all applicable Federal, State, County, and local laws.
2. This permit **DOES NOT** authorize the use of any portion of any public right-of-way or public property, for any purpose, unless otherwise specifically stated herein.
3. The authorizations, permission, and grants of certain rights associated with the issuance of this permit expire within twelve (12) months from the date of issuance as shown herein **OR** within one hundred and eighty (180) days from said date if the "start of construction" has not occurred within that time frame.
4. Any and all work authorized and approved under this permit shall be performed in accordance with the approved plans, detailed specifications, and/or special conditions and provisions as stated herein or as attached as a part of this permit and shall not be changed, modified, or altered in any way without the prior authorization and written acknowledgement of the City.
5. **HOURS FOR CONSTRUCTION WORK:** It shall be unlawful for any person to engage in or to conduct any "construction activity" anywhere in the City between the hours of 10:00pm and 7:00am on Monday through Saturday, before 7:00am Monday, and at any time on Sunday, when the "noise disturbance" emanating from any such activity exceeds those decibel levels as established in Chapter 48 of the Code of Ordinances of the City of Princeton.
6. **FAILURE TO COMPLY WITH ALL OF THE TERMS AND CONDITIONS ASSOCIATED WITH THE ISSUANCE OF THIS PERMIT IS A MUNICIPAL INFRACTION PURSUANT TO CHAPTER 4 OF THE CODE OF ORDINANCES OF THE CITY OF PRINCETON, AND MAY RESULT IN A CITATION, \$750 FINE, OR BOTH.**


**PERMITTEE'S ACKNOWLEDGEMENT AND REPRESENTATIONS**

THE UNDERSIGNED PERMITTEE HEREBY ACKNOWLEDGES AND REPRESENTS THAT THE INFORMATION SUBMITTED HEREIN AND ATTACHED AS A PART OF THIS APPLICATION FOR CONSIDERATION BEFORE THE PLANNING AND ZONING COMMISSION OF THE CITY OF PRINCETON IS COMPLETE, TRUE AND ACCURATE IN ALL REGARDS, FURTHER, THE PERMITTEE ACKNOWLEDGES AND UNDERSTANDS THAT THE FILING OF THIS APPLICATION DOES NOT GUARANTEE ANY SPECIFIC, DESIRED RESULT OR ACTION, BUT MERELY PROVIDES AN ADMINISTRATIVE REVIEW AND CONSIDERATION PROCESS FOR THE SUBJECT MATTER AS ALLOWED BY LAW.  
 PRINTED NAME OF PERMITTEE OR AUTHORIZED AGENT \_\_\_\_\_ DATE OF SUBMITTAL \_\_\_\_\_  
 SIGNATURE OF PERMITTEE OR AUTHORIZED AGENT \_\_\_\_\_

**ALL WORK MUST CONFORM TO THE CODES OF THE CITY OF PRINCETON**

I hereby certify that I have the authority to make the foregoing application, that the information given is correct, and that all construction will comply with the applicable ordinances of the City of Princeton and the State of Iowa.

 **Printed Name of Owner/Contractor:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

 **Signature of Owner/Contractor:** \_\_\_\_\_

**FOR OFFICE USE ONLY**

APPROVAL ZONING ADMINISTRATOR: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVAL BUILDING INSPECTOR: \_\_\_\_\_ DATE: \_\_\_\_\_